



**SARVAJANIK
UNIVERSITY**

INCLUSIVE | INTEGRATED | INNOVATIVE

creating an enlightened society...



SARVAJANIK EDUCATION SOCIETY
SMT. SHARDARANI RAMESHCHANDER



Approved by AICTE | Constituent College of Sarvajani University

Report on Final Campus Placement for Allen Career Institute on 29th November, 2021 at S. R. Luthra Institute of Management



Quick Details

Employer	Allen Career Institute
Date of Interview	29th November, 2021
Designation Offered	Academic Counselor, Public Relationship Officer
Maximum Earning Potential	INR 4,50,000 p.a.
Interview conducted by	Ms. Damini Kothari (Manager – HR)
No. of students Appeared	26
No. of Students Selected	2 (Public Relationship Officer)

📍 M.T.B. College Campus, Nr. Adarsh Society, Athwalines, Surat-395001, Gujarat, India.

🌐 www.srlimba.ac.in ✉ contact.srlim@sarvajanikuniversity.ac.in, contact@srlimba.ac.in

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Company Overview

A premier coaching institute for the preparation of JEE (Main+Advanced), JEE (Main), Pre-Medical (NEET-UG), Pre-Nurture & Career Foundation (Class VI to X, NTSE & Olympiads). The Institute is well regarded for the high quality entrance exams preparation and produces best results year after year. At ALLEN, we focus on building a strong foundation of knowledge and concepts in students for their success and provide an excellent platform for the preparation of competitive exams and board level education. The best academic support and personal care which we provide to the students helps them meet their career goals and objectives. The core values of Determination, Honesty, Authenticity, Integrity, Devotion, Humanism, Holistic Learning, Social Ethics, and concern for society & environment are all closely interwoven into the fiber of our academic programs. Our highly qualified and most experienced faculties are dedicated and committed to student's complete success and provide assistive surroundings to contribute to their social, cultural, academic and all-round development.

Job Profile

Offered Designation: Academic Counselor

Roles and Responsibilities:

1. Excellent Interpersonal & Communication skills, Motivated, energetic and keen to learn new skills and excellent Business Acumen.
2. Well versed in cross functional team working.
3. Able to work with all departments & the management team. Able to handle multiple tasks.
4. Well versed with educational Pedagogy as well as Andragogy
5. Counsel the parents & students about the academics.
6. Coordinate with Academic Members
7. Calling Parent and student for academic work
8. Time Table management and other academic work.

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Offered Designation: Public Relationship Officer

Roles and Responsibilities:

1. Excellent Interpersonal & Communication skills, Motivated, energetic and keen to learn new skills and excellent Business Acumen.
2. An effective communicator possessing excellent presentation skills with honed marketing management.
3. Well versed in cross functional team working.
4. Able to work with all departments & the management team. Able to handle multiple tasks.
5. Well versed with educational Pedagogy as well as Andragogy
6. Proficiency in computer operations.
7. Counsel the parents & students.
8. Relationship building with various parents.
9. Calling on Students/Parents whenever required for Seminar / Workshop /Students Meet/Events etc.
10. Building relationship and Liasoning with various corporates & govt. bodies etc.

Location: Surat

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